YazNot

CALM, OFFLINE-FIRST NOTEBOOK

YazNot 1.0

User Guide

Sections, rich-text editing, on-device speech-to-text, instant search, reader mode, backups, and sharing. Everything you need to get the most out of YazNot 1.0.

November 2026

VERSION 1.0

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You can open this same guide offline anytime inside the app via the ? button in the bottom-right corner.

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01 Welcome

YazNot is a calm, offline-first notebook built so you never lose a thought. On Windows, it runs as a lightweight native desktop app; for **Android and iOS phones and tablets**, it ships as an installable **Progressive Web App (PWA)** mobile edition (and also runs in any desktop browser), keeping everything synced to your account.

This guide is designed to be clear and practical. Whenever you need a quick answer inside the app, open the offline guide from the **?** button in the bottom-right corner or via ⋯ → **User guide**.

Three core principles

- **Device first, cloud second:** Everything you write is saved locally on your device first. You can keep writing without an internet connection, and pending changes sync automatically once you are back online.
- **Your voice stays on your device:** The speech-to-text model runs entirely locally. Audio recordings and transcripts are never uploaded to a server, and the app contains zero telemetry, analytics, or ads.
- **A calm workspace:** Sections, notes, and essential tools stay within reach, while secondary settings stay neatly tucked behind clean menus.

02 Getting started

Sign in and sync

Sign in with your Google account or a one-time verification code sent to your email. As long as you use the same account, your notes stay in sync across Windows, phones, tablets, and desktop browsers.

Because YazNot is a free, non-profit open-source project, its mobile edition is delivered as an installable **PWA** instead of going through App Store or Play Store developer fees. To install it on your phone or tablet, open the app in your mobile browser and choose **Menu** → **Install app** in Android Chrome, or **Share** → **Add to Home Screen** in iPhone / iPad Safari—it will launch full-screen and work offline just like a native app.

On your very first launch, this guide opens automatically once. After clicking **Got it**, you can reopen it anytime from the **?** button in the bottom-right corner.

Create your first section

1. Click **New section** in the sidebar.
2. Give the section a name and optionally pick an emoji, accent color, and layout.
3. Choose **Flat list** to store notes directly inside the section, or **Grouped** to organize notes into sub-groups.
4. Click **Save** to open your new section.

Write your first note

Click **New item** (or press `Ctrl + N`), enter a title, and start typing. YazNot saves your changes automatically as you write. The **Saved** indicator beneath the title confirms your note is stored safely.

03 Sections, groups, and organization

Structure and layouts

- **Flat list:** Notes sit in a single list—ideal for daily logs, quick ideas, and lecture notes.
- **Grouped:** Notes are organized inside groups—ideal for books, multi-part projects, or courses.
- Drag and drop sections in the sidebar to reorder them anytime.
- Switch between **List** view for compact scannable rows and **Card** view for a visual grid.

Quick actions and hiding

Right-click any section, group, or note (or long-press on touchscreens) to open quick actions: rename, share, hide, move, or delete.

- **Hide section:** Removes a section from the sidebar without deleting anything. Restore hidden sections anytime from ⋯ → **Hidden sections** (`Ctrl + Shift + H`).
- **Trash:** Deleted sections, groups, and notes remain in **Trash** for **30 days** before permanent removal.
- Use **Undo** on the confirmation toast right after deleting to restore an item immediately.

Bulk actions

Open **Select** from a section or group menu to select multiple notes at once. Use the bottom action bar to **move**, **export**, or **delete** them together. Hold `Shift + click` to select a range, or press `Ctrl + A` to select all items.

04 Writing, search, and reading

Rich-text editor

The formatting toolbar includes headings (`H1` – `H3`), **bold**, *italic*, underline, strikethrough, highlight, blockquotes, bulleted and numbered lists, links, images, undo/redo, and clear formatting.

- **Images:** Insert images using the toolbar button, paste directly from your clipboard (`Ctrl + V`), or drag and drop an image file into the editor. YazNot automatically resizes and compresses images.
- **Focus mode:** Hides the sidebar and chrome so only your writing remains. Toggle it with `Ctrl + Shift + F` and exit with `Esc`.
- **Word count & reading time:** Live word count and estimated reading time appear right under the note title.

Search

- **Search all notes:** Press `Ctrl + K` or click the magnifying glass in the sidebar to search titles and content across every section as you type.
- **Search current section:** Use the search bar beneath the section or group title (`Ctrl + F` jumps straight to it).
- Navigate results with `↑` and `↓`, and press `Enter` to open the selected note.

Read like a book

Choose **Read** from a section or group menu to view all its notes as one continuous, book-style page. A progress percentage stays at the top, automatically hiding as you scroll down and reappearing on tap. Press `Esc` to return.

05 Speech to text

While editing a note, click the **microphone** button in the toolbar to open the speech-to-text panel.

1. **One-time model download:** On first use, YazNot downloads the **Duyu-small** speech model (~56 MB), verifies each file with SHA-256, and caches it locally. After that, transcription works completely offline. You can free space anytime using **Delete model**.
2. **Live recording:** Click **Start recording**, speak naturally, and click **Stop recording** when finished (up to 2 minutes per recording).
3. **Audio files:** Click **Choose an audio file from your device** to transcribe MP3, M4A, WAV, OGG, or WEBM files (up to 5 minutes).
4. **Language mode:** Choose **Auto** (Turkish + English mixed), **Turkish**, or **English**. Your preference is saved on the device.
5. **Review and insert:** Edit the transcribed text if needed, click **Copy** for the clipboard, or click **Add to note** to insert it at your cursor.

Privacy & tips: Audio and transcripts never leave your device. For the best accuracy, record in a quiet room, stay 20–30 cm from the microphone, and speak at a steady pace.

06 Backups, import/export, and sharing

Automatic desktop backups

On Windows, YazNot creates an automatic daily JSON snapshot for each signed-in account and retains the last **7 copies**. Open the folder anytime from ⋯ → **Settings** → **Backup folder**.

Manual JSON backup and restore

- ⋯ → **Create backup:** Exports all your sections and notes into a single portable JSON file.
- ⋯ → **Restore from backup:** Offers two restore modes:

- **Add to existing notes:** Keeps your current notes untouched and adds the backup's sections alongside them.
- **Replace existing notes:** Deletes all sections, notes, and trash entries in the active account and replaces them with the backup.

Import and export

From the editor's ⋯ menu, export any note as **PDF**, **TXT**, or **Markdown**. To export an entire section or group as a single document, choose **Export as Markdown** from its menu.

Use **Import...** in a section or group menu to bring in **TXT**, **Markdown**, or **PDF** files. Markdown headings, lists, links, and tables are preserved safely without executing raw HTML; PDFs are imported from their text layer.

Sharing between accounts

Send any section, group, or note to another user by entering their email address. The recipient sees it under **Shares** → **Incoming** and can accept it into their own notebook. Both sender and recipient must be online for the transfer.

07 Accounts, statistics, and settings

Multiple accounts

You can keep multiple YazNot accounts signed in on the same device. Click the account row at the bottom of the sidebar to switch between them. **Add account** signs in another account without closing your current session.

Sign out of this account signs out only the active account. To remove an account from the device list completely, click the **×** next to its row. Each account's notes, trash, and settings remain strictly isolated.

Statistics and appearance

Open ⋯ → **Statistics** to view your total notes, words, characters, images, hidden sections, and total reading time.

Under ⋯ → **Settings**, you can customize:

- **Language:** Turkish or English (reloads the interface and is remembered on the device).
- **Theme:** Dark (for night writing) or Light (for daytime).
- **Font size, Line spacing, and Writing width** (Narrow, Normal, Wide).
- **Spell check:** Highlight spelling mistakes as you type.
- **Backup folder:** Opens the local desktop backup directory.

08 Keyboard shortcuts and troubleshooting

Keyboard shortcuts

Shortcut	Action
`Ctrl + K`	Quick search across all notes
`Ctrl + F`	Search the current section or group
`Ctrl + N`	Create a new note
`Ctrl + S`	Save changes immediately
`Ctrl + B / I / U`	Bold / italic / underline
`Ctrl + \`	Toggle sidebar
`Ctrl + Shift + F`	Toggle focus mode
`Ctrl + Shift + H`	Open hidden sections
`Ctrl + A`	Select all in selection mode
`Shift + click`	Select a range in selection mode
`Esc`	Close active dialog or mode

Troubleshooting

- **Sign-in code not arriving:** Check your Spam/Junk folder and, on work/school email, your mail quarantine. Some organizations delay or block automated emails.
- **Changes not appearing on another device:** Check the sync status in the sidebar. If it shows **Waiting…** or **Offline**, your edits are safely stored locally and will sync automatically once connected.
- **Speech model download fails:** Check your internet connection. Corporate networks or firewalls may block `huggingface.co`. Partial downloads are discarded so you can safely retry with **Download model**.
- **Microphone access denied:** Click the lock icon in your browser's address bar to allow microphone access. The web app requires **HTTPS** for microphone recording.
- **Windows SmartScreen warning:** The Windows installer is not code-signed yet. If SmartScreen prompts you, click **More info** → **Run anyway** to proceed.

Your notes are always yours. Happy writing.